



AGENDA

REGULAR MEETING GOVERNING BOARD

1:00 P.M. June 27, 2024

Ed Tech JPA will hold a Board meeting on May 30, 2024, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

Board agendas may be viewed at <https://edtechjpa.org/department/board-meetings>.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Susan Rutledge

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Susan Rutledge/alternate Michael Johnston
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Kevin Monsma
San Juan Unified	Founding Member	Peter Skibitzki/alternate Laura Fry
San Ramon Valley Unified	Founding Member	Kelly Hilton/alternate Stella Kemp

Agenda

1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda



5. Board Member and Staff Reports

6. Treasurer Report

Michael Johnston will provide an update to the board.

7. Standing Reports

- 7.a. Membership
- 7.b. Communications
- 7.c. Procurement
- 7.d. Goals and Objectives

8. Consent Agenda

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

9. Items Removed from Consent Agenda

9.a.

10. Items of Business (Action)

10.a. Approve 2024-25 Budget

Background information: Pursuant to discussion at the last regular board meeting, a budget will be brought to the Board for input, discussion, and adoption. The budget will provide a multi-year look at possible sales, revenues, and expenses, to assist the board in decision-making.

Recommendation: Approve 2024-25 Budget as presented

Motion:

10.b. Election of Officers.

Background Information: The Board shall elect a President and Vice President, and appoint a Secretary pursuant to the Joint Powers Authority Agreement Ed Tech JPA Section 9.b.

President:

Vice President:

Secretary:

Recommendation: Elect and appoint officers to serve as President, Vice President and Secretary effective July 1, 2024.

Motion:



10.c. Vote for Director for El Dorado County Office of Education.

Background Information: El Dorado County Office of Education desires to change its designated secondary director. El Dorado County Office of Education wishes to appoint Wendy Frederickson as its new secondary board member.

Recommendation: Approve Wendy Frederickson as the secondary designee for El Dorado County Office of Education.

Motion:

10.d. Approve Issuance of Associated Student Body Solution RFP

Background Information: Clovis USD has volunteered to run a Request for Proposal (RFP) for: Associated Student Body Solution.

Recommendation: Approve Resolution No. 23-24-47 authorizing issuance of the RFP with scoring criteria as presented and the administrative fee as approved at the April 27, 2023 board meeting.

Motion:

10.e. Approve Issuance of Online Procurement/Bid Software RFP

Background Information: Clovis USD has volunteered to run a Request for Proposal (RFP) for: Online Procurement/Bid Software.

Recommendation: Approve Resolution No. 23-24-48 authorizing issuance of the RFP with scoring criteria as presented and the administrative fee as approved at the April 27, 2023 board meeting.

Motion:

10.f. Approve Issuance of College and Career Planning Platform RFP

Background Information: Irvine USD, Capistrano USD, and Ed Dorado COE have volunteered to run a Request for Proposal (RFP) for: College and Career Planning Platform.

Recommendation: Approve Resolution No. 23-24-49 authorizing issuance of the RFP with scoring criteria as presented and the administrative fee as approved at the April 27, 2023 board meeting.

Motion:

10.g. Approve Changes to the Administrative Fee.

Background Information: The current Administrative Fee is calculated as four percent (4%) of the invoiced amount of any Purchase Agreement between a Vendor and Participant. Individual Transactions of Three Hundred Thousand Dollars (\$300,000.00) and higher will receive a discount and pay Admin Fees as follows:



Individual Transaction Amount	Administrative Fee
Under \$300,000.00	4%
\$300,000.00 and above	3%

The Nutrition RFP was awarded with a unique Administration Fee due to requirements specific to those services.

Recommendation: Approve the updated Administrative Fee as discussed effective July 1, 2024, with the understanding that terms may be negotiated on a case-by-case basis and that the Nutrition RFP will have a different Administrative Fee structure. The updated Administrative Fee changes shall be retroactive for all previous procurements and contracts as of July 1, 2024.

Motion:

11. Items for Discussion

11.a. Annual Review of Procurement, Administrative, and Financial Host Agency duties, Operating Procedures, and fees

11.b. Discuss July board meeting

Closing Items

12. Adjournment

Future Meetings

July 25, 2024*tentative and/or September 5, 2024



Consent Agenda REGULAR MEETING GOVERNING BOARD

1:00 P.M. June 27, 2024

1. Ratify Approval of New Associate Members

Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Delhi Unified School District
- Hanford Elementary School District
- Los Gatos-Saratoga Union High School District
- Placentia-Yorba Linda Unified School District

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.

*Ratify

2. Approve Check Register.

Background Information: A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

Recommendation: Ratify issuance of checks as listed.

*Ratify

3. Authorize the Utilization of Fagen Friedman & Fulfroost LLP Legal Services Agreement.

Background Information: Ed Tech JPA and Fagen Friedman & Fulfroost LLP (F3) entered into a legal services agreement for the term July 1, 2019 through June 30, 2022. The parties agreed to extend the agreement through June 30, 2024. Ed Tech JPA has been pleased with the services from F3 and desires to enter into a new legal services agreement, from July 1, 2024 through June 30, 2029.

Recommendation: Authorize the President to approve the Legal Services Agreement with Fagen Friedman & Fulfroost LLP through June 30, 2029.

4. Authorize Entering into the Ventura Unified School District Short Form Services Agreement.

Background Information: Ventura Unified School District desires to join Ed Tech JPA as an associate member and requires that Ed Tech JPA enter into their Short Form Services Agreement as part of their application process.

Recommendation: Authorize the President to approve the Short Form Services Agreement with Ventura Unified School District.

*Ratify



5. Approve Extension of Edumetrisis Agreement.

Background Information: Ed Tech JPA awarded RFP No. 20/21-03 Social and Emotional Learning Assessment System to Achilles Bardos dba Edumetrisis (“Edumetrisis”) at the May 27, 2021 board meeting. Edumetrisis would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

Recommendation: Approve an amendment to the existing agreement with Edumetrisis to extend the term for a total of five (5) years.

6. Approve Amendment to Agreement and Pricing to the Satrde Agreement.

Background Information: Ed Tech JPA awarded RFP No. 23/24-03 Security and IT Administration to Satrde, LLC (Satrde) at the March 28, 2023 board meeting.

The Master Agreement specifies Satrde may add products introduced to the market that are either a direct replacement or are substantially equivalent to original products listed in the RFP, proposal, the Master Agreement and/or any Purchase Agreements or Added Products are enriched capabilities, new modules, technology advancements, and/or service categories within the solution that Satrde did not have at the time the proposal was submitted.

Recommendation: Approve an amendment to the existing agreement to incorporate additional products and update pricing with Satrde.

*Ratify

7. Approve Amendment to Linq Purchase Agreement.

Background Information: Ed Tech JPA awarded RFP No. 23/24-01 Nutrition Management System to EMS Linq, LLC (“Linq”) at the October 26, 2023 board meeting. A Purchase Agreement was established with the vendor. The vendor has recently submitted their agreements to include as exhibits to the Purchase Agreement, which have been negotiated with Ed Tech JPA’s legal counsel.

Recommendation: Approve an amendment to the existing Purchase Agreement with Linq to incorporate vendor agreements.

*Ratify

8. Approve Extension of Tyler Tech Agreement.

Background Information: Ed Tech JPA awarded RFP No. 21/22-02 Human Resources and Substitute Management Systems to Tyler Technologies, Inc. (“Tyler Tech”) at the April 28, 2022 board meeting. The Board approved an extension to the agreement for an additional one (1) year term on July 27, 2023. Tyler Tech would like to extend the term of the current agreement for an additional one (1) year term, in accordance with Education Code Section 17596.

Recommendation: Approve an amendment to the existing agreement with Tyler Tech to extend the term for an additional one (1) year term.

9. Approve Amendment to Agreement and Pricing to the ID Auto Agreement.



Background Information: Ed Tech JPA awarded RFP No. 20/21-01 Identity Management Solution to Identity Automation, LP (“ID Auto”) at the December 17, 2020 board meeting. The Board approved updates to products on May 27, 2021 and May 25, 2023. The Board approved an extension to the agreement for an additional two (2) year term on December 7, 2023.

The Master Agreement specifies ID Auto may add products introduced to the market that are either a direct replacement or are substantially equivalent to original products listed in the RFP, proposal, the Master Agreement and/or any Purchase Agreements or Added Products are enriched capabilities, new modules, technology advancements, and/or service categories within the solution that IDAuto did not have at the time the proposal was submitted.

Recommendation: Approve an amendment to the existing agreement to incorporate additional products and update pricing with ID Auto.

*Ratify